

Student Support Plan

The goal of the College of Education Teacher Licensure Programs is to provide each Licensure Candidate with a level of support that will ensure successful completion of their program. Occasionally, significant issues arise that result in the collaborative decision of Faculty, Program/Pathway Coordinator, Site Coordinator (where applicable), Program Supervisor, Supervising Practitioner, Licensure Candidate and/or Principal to complete a Student Support Plan.

An impetus for a Student Support Plan may be raised by Faculty, University Program Supervisors, Program Coordinators, Licensure Candidates and/or school district partners. A Student Support Plan may be called for when a Licensure Candidate demonstrates a need for additional support in one or more areas of the program including: required coursework for licensure, pre-practicum, practicum, and/or other professional circumstances. Examples may also include, but are not limited to, concerns with professional dispositions; attendance; progress with lesson planning; developing their instruction; classroom management; student and colleague relationships, and/or a need to change their field placement. Concerns may also be raised if a Licensure Candidate is in violation of University policy(ies).

The Student Support Plan is designed to:

- Provide an opportunity for the Licensure Candidate to meet with appropriate program and/or district personnel to discuss the issue(s).
- Ensure common understanding of issues, challenges, or problems.
- Assist the Licensure Candidate in establishing accountability and acknowledgment of issue(s) and then develop a plan.

The Student Support Plan will include a description of the areas needing attention, specific supports provided and adjustments to be applied, and a timeline of those adjustments and expected progress so that the Licensure Candidate has an opportunity to successfully complete the program. The Licensure Candidate, in collaboration with supervisory team members, is responsible for taking an active role in the development of the Student Support Plan.

Once the Student Support Plan has been developed:

- Supervisory team members and Licensure Candidate will meet to review, approve, and sign off on the plan.
- Further meetings will be arranged, per the plan, to evaluate the success of the preliminary supports and/or to determine further action.

If preliminary supports do not adequately address the identified challenges, or if circumstances deem that immediate action is necessary, the following options can be considered:

- Establish probationary status within the Student Support Plan.
- Repeat, extend, or terminate practicum.

Please complete the attached form. We urge you to be as specific as possible with regard to the evidence you will use to determine whether the supervisory team and Licensure Candidate are adequately addressing the challenges and issues that have been identified. A copy of the signed form should be given to all parties. Additionally, the parties should agree upon a date by which conditions must be met and when a formal decision will be made with regard to the Student Support Plan having been successfully complete.

Specific Steps (include dates) to be taken to support successful completion of the program:

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Signatures

Program/Pathway Coordinator: _____

Supervising Practitioner: _____

Program Supervisor: _____

Academic Advisor: _____

Other: _____

I agree that the above stated requirements are to be met to the satisfaction of Faculty, Program/Pathway Coordinator, Program Supervisor, Supervising Practitioner and/or Principal, in order to be recommended for licensure, and remain in and complete the program.

Licensure Candidate's Signature: _____

Date:

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