

## Project Description

Okay, the fun part! Let's write about what you will actually do when you get all that money!

You have already explained why this project is important (Statement of Need) and what will be achieved by the project (Goals and Objectives). This methods section describes the specific activities that will take place to achieve the objectives. It might be helpful to divide our discussion of methods into the following: how and when.

***How:*** This is the detailed description of what will occur from the time the project begins until it is completed. Your methods should match the previously stated objectives.

***When:*** The methods section should present the order and timing for the tasks. It might make sense to provide a timetable so that the grants decision-maker does not have to map out the sequencing on his or her own. The timetable tells the reader "when" and provides another summary of the project that supports the rest of the methods section.